

MINUTES OF THE MEETING

First academic council meeting of ASBASJSM College of Pharmacy (An Autonomous College), Bela held on 17/09/2021 at 11.00 am in seminar room.

Following members were present in the meeting

S.No.	Name	Designation/Category
1.	Prof. (Dr.) Vikas Chawla	Dean Academics (University Nominee)
2.	Dr. Neel Kanth Grover	Dean Student Welfare (University Nominee)
3.	Prof. (Dr.) G. D. Gupta	Professor (Expert)
4.	Prof. (Dr.) Manish Goswami	Professor (Expert)
5.	Dr. Satwant Kaur Shahi	Professor (Expert)
6.	Dr. Mamta Arora	Professor (Expert)
7.	Dr. Sandeep Kumar	Professor (HOD Pharmaceutics)
8.	Dr. A. S. Kushwah	Associate Professor (HOD Pharmacology)
9.	Dr. Satnam Singh	Professor (HOD Pharmacognosy)
10.	Dr. Sumanlata	Associate Professor (Faculty Member)
11.	Dr. Richa Gupta	Associate Professor (Faculty Member)
12.	Dr. Rahul Sharma	Assistant Professor (Faculty Member)
13.	Ms. Punam Gaba	Assistant Professor (Faculty Member)
14.	Dr. Shailesh Sharma	Chairman, Academic Council, Director
15.	Dr. Monika Gupta	Member Secretary, Academic Council Professor (HOD Pharmaceutical Chemistry)

The Chairman of Academic council welcome all the members of academic council present during Meeting and put the agenda for discussion.

The following decisions were taken unanimously.

Item No.	Agenda	Decision
1.0	NIRF Ranking	All committee members congratulated all staff members for 57 th Rank in NIRF-2021 and continuous growth of the College.
2.0	Approval of Academic calendar	Academic calendar for academic session 2021-22 odd Sem: Academic calendar for existing batches students was followed as suggested by IKG Punjab Technical University, Jalandhar [Notification No.-IKGPTI/DA/2921 Dated: 23-6-2021]. Committee members approved the academic calendar and advised to complete working days as per the PCI and conduct theory and practical classes accordingly if need, conduct extra classes including holidays. (b) Academic calendar for academic session 2021-22 odd Sems: Academic calendar for newly admitted students excluding LEET students followed as per the IKG Punjab Technical University notification No.-IKGPTI/DA/2922

		<p>Dated: 23-6-2021] admitted approved by the committee and also advised to follow PCI guidelines for working days.</p> <p>For students admitted under the category of B. Pharm. (LEET) also followed the academic calendar as approved by affiliating University.</p>
3.0	Admission Process in UG and PG Programs	<p>For smooth admission process, Admission committee constituted and followed all rules and regulations of admission issued by Govt. of Punjab and affiliated University.</p> <p>Constituted Admission Committee</p> <ol style="list-style-type: none"> i. Dr. Shailesh Sharma, Chairman ii. Dr. Satnam Singh, Professor iii. Dr. Richa Gupta, Associate Professor iv. Mr. Harsimran Singh, Admission cell incharge v. Mr. Sukhwinder Singh, Office superintendent <p>For B. Pharmacy Program:</p> <p>All the seats were filled by IKGPTU counseling. Vacant seats were filled by giving advertisement in the newspaper as per university norms.</p> <p>For M. Pharmacy Program (Pharmaceutics, Pharmaceutical Chemistry and Pharmacology):</p> <p>For direct admission in Post graduate programs and B. Pharm. (LEET) is permission granted by the University (Notification IKGPTU/DA/3035). Admission committee decided to give advertisement in the newspaper and decided to conduct online direct admission counseling in the presence of affiliating University as per the notification of University dated: 23-8-2021. All reservation criteria will be made as per norms.</p> <p>Committee members approved the process of admission opted by the college.</p>
4.0	Fee Structures of various Programs	<p>For B. Pharmacy/B. Pharmacy (LEET) Program:</p> <p>Fee structure presented by the Chairman of AC</p>

		<p>B. Pharm. : 3,20,000/- for complete course.</p> <p>B. Pharm. (LEET) : 2,40,000/- for complete course</p> <p>M. Pharm. : 2,20,000/- for complete course</p> <p>Committee member approved the fee structure and forwarded to Governing body for approval and notification.</p>
5.0	Approval of Board of Studies (BoS) Meeting Minutes	<p>Constituted Board of Studies meeting held on 28-08-2021 and discussed all the programs syllabus as already given by PCI. As such all syllabus approved by the BOS as prescribed by the PCI as such.</p> <p>Approved</p>
6.0	Regarding Ph. D. Program	<p>Following faculty members are already approved as research guide in IKGPTU –</p> <ol style="list-style-type: none"> 1. Dr. Shailesh Sharma, Professor 2. Dr. Monika Gupta, Professor 3. Dr. Ajay Singh Kushwah, Associate Professor 4. Dr. Richa Gupta, Associate Professor <p>All required requisite faculties are available in the Institute to run Ph.D. program. Committee members advised to submit the letter to IKGPTU for approval of Ph.D. program under Autonomous Status of College w.e.f. from the academic session 2021-22.</p> <p>Committee member recommended Ph.D. program for approval form IKGPTU.</p>
7.0	Approval of guidelines and SOP's for examinations	<p>All SOP's of examination presented by the Chairman of AC. Committee members approved all SOP's of Examination. Detail attached.</p>
8.0	Approval of printing material format related to examination	<p>For smooth conduct of Examination some format prepared by the examination for approval. Discussed in length and suggestion are included as given by the committee members in some format. All format attached.</p>

		Approved
9.0	Activities to be held during this academic year	<p>For multifaceted development of Students, Cultural, sports, academics, social activities <i>etc.</i> were planned.</p> <p>It was suggested by the committee member to conduct all activities as per the situation of covid 19 and maintain all guideline and also advised to students to take vaccination on priority.</p> <p>It was suggested to include some clubs like</p> <ol style="list-style-type: none"> I. Innovative Club II. Entrepreneurship club III. IPR Club IV. Eco Club <p>Approved</p>
10.0	Proposal of new courses and their approval	<p>As per the guidelines of PCI, College is interested to start B. Pharm. Practice course w.e.f. 2022-23. It was suggested to maintain all the requirement for the said program in priority.</p> <p>Approved.</p> <p>Certificate Courses</p> <p>Committee member advised to start certificate courses and discuss the syllabus and schemes in BOS.</p> <p>As per the guidelines under UGC act of Autonomous Colleges, It was decided to plan and submit the complete proposal in committee for approval.</p>
11.0	Approval of various Scholarships/Fellowships etc.	<p>Following Scholarships available for students in the college</p> <p>11 (a) Government scholarships:</p> <ol style="list-style-type: none"> (i) SC and ST scholarship (ii) OBC scholarship (iii) Sikh minority scholarship (iv) GPAT scholarship (v) PMSS scholarship for Jammu and Kashmir

		<p>(J&K)Students</p> <p>(vi) Pragti and Saksham Scholarships By AICTE for differently abled students &</p> <p>(vii) Others approved by Govt. From time to time.</p> <p>Scholarship cell provided all assistance to students for Govt. Scholarships</p> <p>(b) NGO's scholarships:</p> <p>(i) Saini Charitable Trust, Ropar (ii) EKNOOR Charitable Trust</p> <p>(c) Institutional Scholarships:</p> <p>(i) Scholarship for Sibling (ii) Scholarship for Wards of Defense servicemen (iii) Scholarship for Sports persons</p> <p>(iv) Scholarship for EWS (v) Scholarship for the students of Sister educational organization (vi) Fatherless Candidate</p> <p>Approved and appreciated</p>
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Meeting was ended with vote of thanks